

REQUEST FOR PROPOSALS Economic Recovery and Resiliency Plan Development

Proposal Due Date: November 6, 2020 at 4:00 pm

Owner: Tanana Chiefs Conference, Tribal Development

Contact: LaVerne Huntington, Planning and Development Manager
Tanana Chiefs Conference, telephone (907) 452-8251, ext. 3096

Scope: Tanana Chiefs Conference, Tribal Development invites qualified and experienced consulting firms to submit proposals to develop a TCC Economic Disaster Recovery and Resiliency Plan focused on pandemic recovery and resiliency, consistent with the approved TCC CED. At the conclusion of the project, the planning document will become the exclusive property of Tanana Chiefs Conference.

The tasks will include, but not limited to the following:

- Research and Data Analysis
- Organizational Support and Documentation
- Survey
- Impact Assessments
- Public Engagement
- Meeting Facilitation
- Define Recovery Goals and Objectives

Term: Contracts awarded will be for FY21, beginning on January 1, 2021 and ending on December 31, 2021. TCC will have the sole option of extending the award up to two additional fiscal years.

Selection Process: Selection will be through a competitive and fair process based on the most responsive bid with the qualifications indicated below. Final selection is planned on or before November 13, 2020.

Note: All contractors are required to comply with Alaska Native and American Indian Preference in accordance with Public Law 93-638.

Submittal Requirements: Proposals must be received by 4:00pm, November 6, 2020.

Please submit proposals to the attention of: LaVerne Huntington, Planning and Development Manager, Tanana Chiefs Conference, 122 First Avenue, Suite 600, Fairbanks AK 99701 or via email to laverne.huntington@tananachiefs.org or via fax to (907) 459-3954.

The submittal package must be printed (or formatted for printing) on single-sided 8.5 X 11 inch paper. The proposal must have a cover letter that provides the name of a single person to contact for all information. Please include 4 copies of submittal for review.

Statements of Qualifications and Proposals should include the following:

- HISTORY – Describe history and size of firm, including its form as a sole proprietorship, partnership, or corporation, as well as its growth history and staff experience.
- PROJECT EXPERIENCE – Describe the firm’s expertise in the preparation of the plan. Include the success rate of completed plans.
- REFERENCES – provide references and contact information for previous projects (ideally 3 projects),
- AVAILABILITY OF STAFF – List availability of designated staff,
- CONTACT INFORMATION – Provide all relevant contact information for the firm, including phone, email, and address will be responsible for this contract,
- TRIBAL INVOLVEMENT – Describe experience working with tribal governments or TCC or other Alaska Native organizations, nations, tribes, or communities, and examples of Alaska Native or American Indian involvement on previous projects, and
- PROPOSED PRICES/COSTS – Detail the firm’s proposed prices/rates with consideration of the term of the contract (see term above).

TCC reserves the right to reject any or all proposals for budgetary, conflict of interest, past performance, federal contract disbarment, or other reasons.

Please direct questions regarding this project to

Attention: LaVerne Huntington, Planning and Development Manager
Address: Tanana Chiefs Conference, 122 First Avenue, Suite 600, Fairbanks AK 99701
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